

LEPC 6
Minutes
January 15, 2008

1. Introductions. Rod Francis, Laura Conway, Thomas Goddard, Cindy Martel, Michael Bucossi, Mark Considine, Dianne Champion, Jack Horton, Allen Pike, David Moore, Pamela Corbett, Candace Stoumen, Randy Bronson, Jim Tonkavich, Andy Hall, Jim Matteau, Mike Sorensen, David Covell, Rick Hopkins, Kevin Anderson, Steve Poirot
Apologies: Lisa Hecht, John Angil,
2. Minutes of Previous Meeting.
Motion 1: Accept the December minutes as written.
Moved. Jim Tonkavich. Seconded: Tom Goddard. Unanimous
3. Presentation: Regional Coordination Center (RCC) (Steve Poirot/Kevin Anderson)
 - Public Safety District Coordinator position can be traced back to Presidential Directive 5
 - Originates at the Federal Level, reaches down to local level
 - Recognizes the role of state and local authorities. Federal assistance will be dispensed when state and local resources are overwhelmed or where federal assets are threatened
 - This role is part of the federal commitment to integrate Fed govt. domestic prevention, preparedness, response and recovery plans into one all-discipline, all-hazards plans (NIMS)
 - Commencing Fiscal Year 2005 federal departments. and agencies have required NIMS compliance (to the extent permitted by law) for providing Federal Preparedness assistance through grants, contracts, or other activities.
 - This project is part of VEM/DPS achieving compliance with such requirements. Title 20 changes have been made, to facilitate these NIMS compliant structural changes.

-Key functions of Captains for RCC Operation

 1. Establish Communications Plans at Major Events
 2. Ensure all major events are NIMS compliant
 3. Implement Vt's Critical Infrastructure Plan (note: the definition of a critical facility includes federal, state and private assets that have an identified security threat. The state HSU is working on developing and then exercising these plans.
 4. The RCC is a fixed location designated by the Captain where logistics can be coordinated between the event and the SEOC
 5. **The RCC is only activated when the SEOC becomes overwhelmed, and must be approved by the Commissioner**
 6. Potential RCC staffing includes: PSD Coordinator (or designee), VTRANS Supervisor, SRAAT Team members, VDH, EMS, Fire, Law Enforcement, VTANG, Others as Hazard dictates
4. HSU Update: Steve Poirot
VCOMM radio re-programming, contract will be extended. Please try and get this done before March. NIMS surveys must be completed for funding to continue. The next Federal. Grant for the state should be \$3m, but the amount is still uncertain at this stage. Groups need to exercise with the equipment that has been purchased. Contact Andrea for ttx resources, support.

5. VEM Update: Randy Bronson
RERP calendar has been distributed. Emergency Response Guides (ERG) are been ordered. 2006 Tier II data available for local EM services

RERP: Laura Conway

New training programs around emergency communications have been developed by Rich. Plenty of calendars available. Planning meeting 1/25 10:00 am to 12:00 noon transportation drill meeting. EMDs, WSESU, have been notified.

6. VSP Update: Rick Hopkins
ICS Field Operations Guide, currently under development objective is to have this ICS guide in each 1st Responder vehicle.
7. VDH Update: Pam Corbett
KI redistribution for business mail-out complete. Lodging and campgrounds remain to be done. Grace Cottage emergency planning has identified the need for KI being on hand, de-con training will be provided to staff. Animal shelter sub-committee, work proceeds from RADART meetings, hopefully RADART will be supportive of the LEPC 6 group
8. Old Business:
PoDs sub-group. We reported back to Peter Coffey/VEM with 4 locations in the LEPC 6 area. Now need to contact property owners to seek cooperation. Next stage will be planning traffic flows and provide mapping. Contact Keith Clark.
9. New Business
HMEPG: This grant is US DoT fees collected from hazardous material transportation, this supports training and planning. \$2,800.00 available for each LEPC. Generic scopes of work available from VEM, 20% match needed from LEPC 6, ttx are a viable activity, it is possible to submit a joint LEPC grant (i.e. 3+6).

Motion 2:

WRC will establish whether there is enough local interest in submitting a grant for the purposes of a decon drill.

Moved. Rick Hopkins Second. Tom Goddard. Unanimous

Rick discussed:

- the need to reconsider issues of LEPC 6 membership (seeking greater participation and diversity of background),
- how the alternate evening meeting in Townshend is poorly attended and therefore this commitment needs to be reconsidered
- EMDs should be encouraged to attend, training for EMDs may be a lure, outreach activities and a short list of '08 goals need to be worked on.

10. Next Meeting:
Townshend, Feb 19, 18:00

11. Meeting Adjourned:
16:16