
LEPC 6
Minutes
April 21, 2009

1. The meeting was called to order at 19:10.
2. Introductions. Peter Coffey, Jim Tonkovich, Kraig LaPorte, Thomas Goddard, Dave Emery, David Moore, Eric Stevens, David Dezendorf, Jon Abel, Jack Horton, Andrea Hatch, Lisa Hecht, Richard Werner
3. Minutes of Previous Meeting.
MOVED and seconded to approve the March 17, 2009 minutes as written. VOTE: approved.
4. Dave Emery Discussed Issues Concerning the CERT Activation Request From February:
 - a. Townshend, February activation request didn't work. Dave Emery explained that the problem has been resolved within the Sheriff's Department so that everyone is aware of how to contact CERT team leaders and activate the CERT team.
 - b. Dave explained that CERT team is backup (2nd Responders) shouldn't be expected to respond as quickly as fire/police
 - c. Peter Coffey and Dave Emery gave an overview of CERT activation procedures
 - d. The capabilities of the CERT team include: RACES radio operators, traffic control, basic first aid, basic search and rescue, crowd control
 - e. CERT liability is covered through the State. They cannot be used by private entities during events
 - f. The VERVE paging system gets activated through the CERT team leader. It has been tested and works.
 - g. Dave told everyone that he had spoken to Newbrook Fire Station Chief to explain what went wrong with the CERT activation request and how it has been resolved for future requests.
5. LEPC 6 Training and Exercise Plan
 - a. Copies of the Training and Exercise Plan were distributed to members present for this meeting.
 - b. The Plan provides a building block approach towards trainings and exercises that increases in complexity as the jurisdiction increases their capability to perform critical tasks.
 - c. The LEPC 6 Three Year Training and Exercise Calendar mirrors this approach by concentrating efforts on educational Seminars and Workshops in the first year (2009) which will build up to Planning Conferences for a Tabletop Exercise. The TTX Initial Planning Conference is scheduled for November, 2009.
 - d. The next event on our Calendar will be a RACES Seminar scheduled for June.

School Crisis Planning Update

- a. School Public Safety Teams have been formed in Guilford/Vernon, Putney/Dummerston, and with representatives from Windham Southeast Supervisory Union
- b. Schools Administrative Staff and Teachers are interested in exercising plans
- c. School Crisis Planning Teams should involve schools and first responders

6. HSU:
 - a. Peer Review on the FY 2009 Grants is underway
 - b. Cost 2 Capability federal initiative is coming up this summer. Vermont is participating as a pilot State for this new initiative.

7. VEM:
 - a. Peter reminded everyone about the May 30th C-POD Drill that will be taking place at the Springfield Correctional Facility. To participate as a player or observer please email Kim Bresett at Vermont Emergency Management.
 - b. June 10th will be the Vermont Yankee graded exercise
 - c. There was discussion about the recent VY Drill on April 15th, and everyone was pleased with how it went.
 - d. VEM is beginning to plan for the November 3, 2009 2nd Annual Emergency Preparedness Conference.

8. CERT:
 - a. Dave Emery covered most of this in his Q and A of the February CERT activation request

9. VSP:
 - a. Lieutenant Kraig LaPorte recently attended a multiday ICS Unified Command training in Texas. He recommended to anyone interested

10. VDH:
 - a. No Update

11. Training Committee:
 - a. Overview of Seminars and Trainings outline in Calendar from now until September
 - b. It was discussed that Josh could put together a PowerPoint and contact the Rotary Club or Chamber of Commerce to conduct the LEPC Seminar. He would be doing this with one or two members of the Training Committee (Lisa, Mark, Peter ?) Seminar to be first attempted at Windham County Firefighter Meeting on June 11 to iron out presentation details, then in July or August for Rotary Club or Chamber of Commerce.
 - c. Paul Blaise had volunteered to be the person to put together a RACES Seminar. Someone from the Training Committee will need to coordinate with him on what he needs to get this Seminar moving.

12. Old Business:

- a. None

13. New Business:

- a. Some questions arising about the new Basic EOP document for 2009 which will replace the previous RRP format. LEPC 6 has an EOP Workshop scheduled on the 3 Year Training and Exercise Calendar for October. Members felt that the workshop should be moved up from that date to some time during the summer so that folks can begin working on theirs sooner rather than later.

14. Next Meeting:

- i. May 19th, 2pm at the Grafton Fire Station

15. Meeting Adjourned at 20:45

Respectfully Submitted by,

Josh O'Neill
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Windham Regional Commission