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LEPC 6  
Minutes  
March 18, 2008

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1. The meeting was called to order at 14:07
2. Introductions. Thomas Goddard, Andy Hall, Lisa Hecht, Eric Stevens, Dale West, Dick Cooke, Corky Elwell, Barb Williams, Mike Sorenson, Rich Cogliano, Laura Conway, Cindy Martel, Jay Karpin, Mark Considine, Rick Hopkins, Jim Matteau.  
Apologies: Mark Gilmore, Dave Moore, Diane Champion, Margo Wilkins, Pamela Corbett, Andrea Hatch.
3. Minutes of Previous Meeting.  
MOVED by Tom Goddard and seconded by Dick Cooke to approve the minutes of February 19, 2008 as presented. VOTE: approved.
4. Goals discussion:
  - a. Rick Hopkins recapped the need & purpose of this discussion: to reinvigorate the LEPC, to improve participation especially by EMD's, to better support schools, and others. The need for more training and exercises was discussed as part of this effort.
  - b. Also need to reach out to selects boards; difficult due to them having too many important but optional demands on their time.
  - c. Training goal:
    - i. Next steps:
      1. Establish training subcommittee. In this discussion it was noted that more TTX have specifically been requested.
      2. Obtain info re: available training \$\$ (Andrea Hatch?)
      3. MOVED by Lisa Hecht, seconded by Andy Hall to form a training subcommittee of LEPC-6. VOTE: approved.
        - a. Subcommittee members: Lisa Hecht, Andy Hall, Barb Williams, Dawn Hubbard (?). Others invited to join.
  - d. ICS goal:
    - i. Mike Sorenson & Rick Hopkins discussed a they had taken in regard to large scale incident command, which could function in cases of large scale or wide area emergencies. Training & developing a regional ICS capacity could address that potential need and also improve abilities to backfill when a local ICS is overwhelmed or over-extended in time.
      1. Coordination of this by training committee?
5. Survey regarding meeting schedule & locations:
  - a. The results of the survey (distributed earlier) were discussed.
    - i. 18:30 had the least number of "impossible" responses
    - ii. 17:00 also had a high number of "convenient" + "possible" responses
    - iii. Several points were made in favor of a 17:00 meeting time:
      1. A short meeting at 17:00 would allow people with later meetings conflicts to do both;
      2. Might be late enough to still encourage participation by volunteers;
      3. Noted that establishing a call-in option might also be helpful.

- iv. MOVED by Mike Sorenson to try meeting at 17:00 for four months, continuing to alternate between the same two locations, seconded by Dick Cooke. VOTE: approved.
  - v. Additional notes:
    - 1. Members urged to call or email when they can't make it, not just fail to show;
    - 2. Jim Matteau will look into setting up a call-in option, noting that members should be discouraged from using the phone as a primary option.
6. Updates:
- a. HS: No report
  - b. VEM: Rich Cogliano updated briefly regarding the planned RERP bus drill in May. Separate working group for that exercise.
  - c. CERT: No report  
Rick H noted that he is working with CERT to involve them in POD training.  
Mike S noted overlap between membership in CERT and RACES; not a problem but important to be aware of overlap potentially affecting availability
  - d. VSP: Rick H noted VSP involvement in public works resource typing. State level completed, town data now being collected by VSP. It was noted that these data will replace work done by RPCs several years ago; this updated information will now be part of an on-going data base.  
Also noted that troopers will now have new mobile data computers that will allow full access to VSP data from any location.
  - e. VDH:
    - i. Note received from Pam Corbett re:
      - 1. VDH offices and PCU working to identify roles for upcoming table top and populations evacuation exercise;
      - 2. KI distribution on-going, businesses & child care providers showing increase over 2002:
        - a. Individuals/families: >4200 doses
        - b. Businesses: >3000 doses
        - c. Child care providers: 30 bottles liquid KI
        - d. Schools <5000 doses
        - e. Hospitals & nursing homes: <1200 doses
    - ii. Andy Hall reported on the full scale pandemic TTX in May. Also noted apparent need for better coordination between EMS/VDH personnel and VDH central in Burlington
7. Other business:
- a. VCOMM mtg 7:00 P.M. Springfield FD, March 19
  - b. ICS 200 : April 1, 3, 15 18:00 - 22:00, Whitingham T.O. Mike S will send email notice
  - c. Emergency preparedness conference in May at Killington; aimed at health org's; Andy will send flyer around.
8. Next Meeting: 17:00, April 15, GHC
9. Meeting Adjourned at 15:25