
LEPC 6
Minutes
October 21, 2008

1. The meeting was called to order at 18:20.
2. Introductions. Lisa Hecht, Richard Cooke, Kevin Anderson, Forrest Lamoine, Barbara Williams, Margo Wilkins, Jack Horton, David Moore, Allen Pike, Kraig LaPorte, Herb Meyer, Thomas Goddard, Andy Hall, Pam Corbett, Candace Stoumen, Gary Fox, Josh O'Neill, Andrea Hatch, John Angil, Peter Coffey, Jim Tonkovitch
3. Minutes of Previous Meeting.
MOVED and seconded to approve the September 16 minutes as written. VOTE:
approved.
4. Annual Election of Officers
 - a. The Nominating Committee was comprised of Lisa Hecht, Pam Corbett, Eric Stevens, and Tom Goddard and met twice in September and October to discuss the LEPC Chair and Vice Chair positions for 2009
 - b. After much discussion, and several individuals who turned down being offered the Chair and Vice Chair positions, Lisa Hecht volunteered to stay on as Chair for 2009 and Tom Goddard volunteered to be Vice Chair
 - c. Their names were put forward individually by voice vote. Lisa Hecht was elected Chair of LEPC 6 for 2009 by unanimous voice vote. Tom Goddard was elected by a near unanimous voice vote for Vice Chair, with Margo Wilkins somewhat facetiously voting no
 - d. Windham Regional Commission Staff members Josh O'Neill and Mike Shaughnessy were re-elected to the positions of Secretary and Treasurer by a unanimous voice vote

Election of Office Holders

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|-----------|------------------|
| Chair | Lisa Hecht |
| V. Chair | Thomas Goddard |
| Secretary | Josh O'Neill |
| Treasurer | Mike Shaughnessy |

5. Presentation by Kevin Anderson and Forest Lamoine on Regional Information Sharing Systems (RISS) and Automated Trusted Information Exchange (ATIX)
 - a. HSU responsible for National Infrastructure Protection Program (NIPP)
 - b. Six Regional Intelligence Centers
 - c. Oversight provided by the Department of Justice
 - d. ATIX is an addition to "RISS NET"
 - e. RISS can share with the Federal Bureau of Investigations' "LEO" or Law Enforcement Online, which is a secure computer network that gives law enforcement officers around the country access to sensitive but unclassified information
 - f. This webpage is not public. Individuals must be registered and vetted to be allowed into the system.

- g. Provides a communication tool for all users, who can create topic specific chat rooms. Constant News headlines as well as availability of classified briefs and reports.
 - h. Individuals will apply through the Vermont State Police, NESPIN creates the account.
- 6. HSU:
 - a. State Preparedness Report being developed; this is a multi-agency endeavor
 - b. In the process of updating the "State Strategy"
 - c. A capabilities assessment is being completed
- 7. VEM:
 - a. John Angil - Working on reception center (BFHS) Nov 19 TTX, and Dec 4 Evaluation
 - b. There have been some obstacles noticed after the last exercise
 - c. Limited number of paid employees available, volunteer issue; suggestions that this should be a State Support Function specific to the RERP Bellows Falls Reception Center personnel
 - d. Peter Coffey - reminder about November 6, Emergency Preparedness Conference
 - e. Information about C-POD meeting timelines for Planning Meetings; TTX expected for January 21
 - f. There is a need for a volunteer to be a C-POD manager (cannot be a first responder) possibly look to churches or American Legion for volunteer for this role
- 8. CERT:
 - a. Conference schedule for Saturday, December 13 2008 at Vermont Technical College in Randolph
 - b. It was mentioned that CERT could help with animal sheltering as a possible future function
- 9. VSP: No Update
- 10. VDH:
 - a. Pam working on identifying towns special needs population. She gave a presentation to elderly audiences in Putney recently on family emergency preparedness
 - b. Pam mentioned work on Vermont Emergency Responder volunteer database and that she felt uncomfortable with the credentialing process.
- 11. Training Committee:
 - a. The next meeting of the Training Sub-Committee will be at the Brattleboro Fire Department on November 3 at 2pm.
 - b. We will need to have the results back from the Training Needs Survey that was developed and distributed in hard copies and via email last month. This will help generate priorities for the 3 year planning effort being worked on by the Training Committee.
 - c. The 3 year training calendar will be generated at the Training/Exercise Development Workshop to be held at the Brattleboro Fire Department on January 29, 2009.

12. Old Business:

- a. Nothing reported

13. New Business:

- a. Nothing reported

14. Next Meeting:

- i. 17:00, November 18, Grace Cottage Hospital, Townshend 5pm
- ii. Discussion on Winter Shelter Preparedness
- iii. Discussion on LEPC Goals for 2009!!!

15. Meeting Adjourned at 20:04.

Respectfully Submitted by,

Josh O'Neill
Assistant Planner
Windham Regional Commission