
LEPC 6
Minutes
August 18, 2009

1. The meeting was called to order at 14:02.
2. Introductions. Tom Goddard, Jim Matteau, Dan Stoughton, Andy Hall, Cindy Martel, Mark Considine, Peter Coffey, Pamela Corbett, Ken March, Jeff Nugent, Corwin Elwell, David Dezendorf, Herbert Meyer, Kraig Laporte
3. Minutes of Previous Meeting.
MOVED and seconded to approve the June 16, 2009 minutes as written. VOTE:
approved.
4. Presentation by Jeff Nugent on Mapping Capabilities that WRC has that would be helpful to Response Agencies.
 - a. Jeff went over what GIS (Geographic Information Systems) is and what it is not. He explained the issues of quality for some road name maps when 11*17 maps are blown up and images become grainier.
 - b. Jeff explained that the Road Name maps are created using three different data sources (E911, Vtrans, and Towns) and this affects some town maps in that building locations can be imprecise whereas driveway locations can be precise.
 - c. He mentioned that there are maps available of "building footprints" or polygon data for the village areas in Windham County.
 - d. Jeff stressed that we are willing to provide maps for response agencies at fairly low costs, usually just charging for the costs of printing and materials, and sometimes not labor, but that he does not spend a majority of his time on maps for response agencies. Creating maps takes time and he is already backlogged with work for Towns and the State. Any requests from response agencies should be clear that the turnaround time would not be a few weeks and that they should work on a timeline with Jeff.
 - e. Folks seemed to have very little questions afterwards.
5. School Crisis Planning Update
 - a. No Update (Lisa wasn't able to make the meeting)
6. HSU:
 - a. No Report (Andrea wasn't able to make the meeting)
 - b. Jim noted that next month's LEPC meeting will be a presentation by Vermont Homeland Security Director, Captain Chris Reinfurt on CBRNE capabilities.
7. VEM:
 - a. The State of Vermont is going through an accreditation of its' emergency management and emergency response. This accreditation is through the Emergency Management Accreditation Program (EMAP) which 39 State participate in.

- b. The accreditation will run from November 9-13th and focus on programs, plans, and procedures.
 - c. Peter mentioned that the TransCanada, Moore Dam Functional Exercise will take place on August 26th and that two Towns from Vermont will be participating; Hartford and Ryegate. Massachusetts will have four participating Towns and New Hampshire will have three. The exercise will be to evaluate regional notification, coordination, and initial response actions during a dam emergency.
 - d. Tom Goddard mentioned that during the outreach meetings and TTX there was concern that TransCanada's notification system was inadequate. Peter stated that it would be evaluated as part of the Functional Exercise.
 - e. Peter mentioned that the 2nd Annual Emergency Preparedness Conference will take place on November 3rd at the Killington Grand Resort and Hotel.
8. CERT:
- a. Josh gave a Shelter in Place Presentation at the last CERT meeting. It was well received, and there were several good questions concerning radio notification of citizens and what situations would be most likely for this preventative measure.
 - b. One of the CERT members helped demonstrate different rope knot procedures that could be used during any rope rescue situations.
 - c. John Borichevsky mentioned that the CERT Codes of Conduct were being formulated and that the State was looking for comment on them from CERT members.
9. VSP:
- a. Ray Keefe is new captain. Captain Cavelle transferred to different unit.
 - b. Ramping up school crisis planning as new school year approaches. Peter Coffey mentioned that schools are required to have 1 fire drill a month and 2 crisis drills a year. VDH and VEM looking to increase school crisis training w/ a CDC grant.
10. VDH:
- a. Pam Corbett was told that the vaccines for H1N1 are expected to be available in October.
 - b. Priority populations for receiving the vaccine will be pregnant women, childcare providers, individuals aged 5-24 years old, elderly with underlying conditions.
 - c. VDH is preparing messages to school regarding vaccinations.
 - d. There was discussion re: the concern that employers may not be supportive of letting parents stay home for extended periods to take care of children. What effect could this have on childcare providers? Shortage expected?
11. Training Committee:
- a. Josh mentioned that the RACES Seminar was a success. Great turnout, about 20 folks there. Everyone was pleased with the Seminar.
 - b. The Training Committee decided upon Tuesday September 29th as the date for the BEOP Workshop. The Workshop will be held at the Brattleboro Fire Department and run from about 5:30 to 9pm. Flyer and agenda will be formulated in next week or so. Josh or Andrea will email those out as soon as they are ready.

- c. Josh will be giving an LEPC 6 presentation to the Brattleboro local Rotary Club on September 10th at 12:30 at the Ramada Inn. This outreach is part of our 3 Year Training and Exercise Plan (TEP)
- d. The Training Committee has begun discussing forming a Planning Team for an Initial Planning Conference to be held in November, to start planning for an LEPC 6 Tabletop Exercise to occur in 2010. Anyone interested is welcome to join in.

12. Old Business:

- a. Pager RFP was discussed. The RFP is currently with Buildings and General Services (BGS). State will reopen statewide bids. Information will be available to locals by the end of the month.

13. New Business:

- a. Jack Horton's Memorial Service will be held at Marlboro College on Sunday August 23rd.

14. Next Meeting:

- i. September 15th, 5pm Location TBA. Captain Chris Reinfurt, Director of Vermont Homeland Security Unit will be giving a presentation on "CBRNE" also known as WMD's.

15. Meeting Adjourned at 15:35

Respectfully Submitted by,

Josh O'Neill
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Windham Regional Commission