

LEPC 6
Minutes
November 17, 2009

1. The meeting was called to order at 12:10.
2. Introductions. Jim Tonkovich, Peter Coffey, Candice Christenson, Dianne Champion, Barb Williams, Laura Conway, David Dezendorf, Mike Bucossi, Cindy Martel, Lisa Hecht, Andrea Hatch, Peter Coffey, Herbert Meyer, Bruce Pollock, Mark Considine, Rich Cogliano , Josh O'Neill
3. Minutes of Previous Meeting.
MOVED and seconded to approve the October 20, 2009 minutes as written. VOTE: approved.
4. Annual Election of Officers
 - a. Last year we put together a Nominating Committee to come up with names for the Chair and Vice-Chair positions. This year, Chair Lisa Hecht and Secretary, Josh O'Neill reviewed the process and decided that, because everyone is too busy for yet another committee assignment, we would act as a "committee of the whole" and ask everyone to participate. So anyone who was interested in serving as LEPC 6 Chair or Vice Chair for the coming year would send Josh an email indicating their interest.
 - b. The emails I received all indicated that Lisa Hecht and Tom Goddard should be re-nominated to serve as Chair and Vice Chair of LEPC 6 for 2010.
 - c. Membership then discussed voting for the full slate of positions for re-nomination for 2010, including re-nominating Josh O'Neill to serve as Secretary and Mike Shaughnessy to serve as Treasurer for 2010.
 - d. A motion was made, and then seconded to re-elect the full slate of current office holders for another year. By a majority voice vote, the current office holders were re-elected to serve in 2010.

Election of Office Holders

Chair	Lisa Hecht
V. Chair	Thomas Goddard
Secretary	Josh O'Neill
Treasurer	Mike Shaughnessy

- e. Josh brought up the fact that we no longer have a transportation representative coming to our LEPC meetings. Peter Coffey mentioned that it doesn't have to be a public sector representative from a Vtrans District office. He recommended looking into private transportation provided in Windham County and coming up with some names.
- f. There was also discussion about reaching out to the Brattleboro Retreat for a new member, now that Margo Wilkins has left.

5. RISS ATIX Refresher Presentation

- a. Kevin Anderson from VT HSU came back to our LEPC to give membership a refresher on what RISS-ATIX is and how it has changed since it's inception.
- b. This is an information sharing website intended to meet goals established under National Infrastructure Protection Plan. There are six regional information sharing systems in the country. Our region is covered by NESPIN which stand for the New England State Police Information Network.
- c. He visually demonstrated several capabilities on the website, including the ATIX homepage which has several areas under featured content, the ATIX Bulletin Board conferences, and the Community Contacts search option.
- d. If anyone needs help logging in or has lost their current log in information, contact Lt. Peirot at VT Homeland Security Unit.

6. HSU:

- a. LEPC 6 Tabletop Exercise (TTX) has been scheduled for April 10th. Planning for the exercise started this week with an Initial Planning Conference conducted by the LEPC Training Committee members.
- b. VT HSU is currently continuing work on the FEMA/DHS Capability Assessment.

7. VEM:

- a. Peter Coffey stated that construction is continuing at the State Forensics Lab
- b. Waterbury VEM staff will be relocated during construction. Half will be working out of the Williston State Police Barracks and half will be sent to the Alternate State EOC site at Camp Johnson. The relocation period for Staff is slated to run from March to October 1st.
- c. VEM passed the State Accreditation process that was talked about at the last LEPC meeting. They met 101 out of 103 criteria. VEM staff were also in Massachusetts for Emergency Management Assistance Compact (EMAC) training.
- d. VEM is continuing ongoing support of VDH with H1N1 vaccination efforts across the State.
- e. Peter also mentioned that folks would be getting an email survey from VEM regarding their performance.
- f. Richard Cogliano gave an update for the VEM RERP program. John and Chuck were both out of Town this week for an NRC exercise.
- g. There is continual radiological training for local government officials planned for the next year. Richard also mentioned the problem with the new VEM calendars. Namely that the month of April is incorrect because it is missing April 8th. Slight oversight!

8. CERT:

- a. No Report

9. VSP:

- a. No Report

10. VDH:

- a. Dianne Champion gave the update for VDH. There will be a community H1N1 Clinic today at the VFW from 3-6pm.
- b. Nasal Spray being recommended because they have more of that in stock currently.
- c. People in general do not like the nasal spray.
- d. 1,200 vaccines given.
- e. BUHS, BAMS, Leland + Gray vaccinations are scheduled for the first week of December
- f. Generally, Vermont's healthcare system not yet overwhelmed.
- g. Mark Considine, mentioned that they are seeing weekend spikes at Brattleboro Memorial Hospital due to local private practices being closed on the weekends and those with Influenza Like Illness then going to the emergency room for care.

11. Training Committee:

- a. The Initial Planning Conference (IPC) for the LEPC 6 TTX was held on November 16th, 2pm at Brattleboro Fire Station. The Target Capabilities for the exercise will be 1) Communications 2) On Site Incident Management 3) Emergency Public Information and Warning. The TTX is scheduled for April 10, 2010.
- b. The Training Committee also set a date for the Second Annual Training and Exercise Plan Workshop (TEPW) which will occur on January 21, 2010 from 5-9pm.
- c. A Workshop Announcement will go out in December.

12. Old Business:

- a. Discussion on LEPC time changes. We are scheduling the next meeting for 5:30pm. Josh will look over old Meeting Minutes to see how much attendance there has been at night meetings vs. day meetings.

13. New Business:

- a. None

14. Next Meeting:

- i. December 15th, 5:30pm at Grace Cottage Hospital.

15. Meeting Adjourned at 13:55

Respectfully Submitted by,

Josh O'Neill
Assistant Planner
Windham Regional Commission